Approved For Release 2002/07/29 : CIA-RDP80B01676R003500090007-0

Executive Registry
61-7431

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ER DCI file

STAT

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Dear

As you bring to a close 15 years of service to your country, I want to join your friends and co-workers in wishing you well and hoping that you find the years ahead filled with enjoyment and satisfaction.

It takes the conscientious efforts of many people to do the important work of this Agency. You leave with the knowledge that you have personally contributed to our success in carrying out our missions. Your faithful and loyal support has measured up to the high ideals and traditions of the Federal service.

May I express to you my appreciation and extend warmest wishes in the years ahead.

Sincerely,

SIGNED

C. P. Cabell
General, USAF
Acting Director

STAT

Distribution:
0 - Addressee
1 - DCI Via Reading 1-ER
1 - DDCI
1 - DC/EAB/SO
1 - D/Pers
1 - Personnel File
1 [redacted] w/1
1 - BCB Registry w/1
1 - BCB Reader w/1
[redacted] (8 September 1961)

Originator: [redacted]
Director of Personnel
18 SEP 1961

STAT

Concur: [redacted]

STAT

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18 SEP 1961

MEMORANDUM FOR: Director of Central Intelligence

SUBJECT : Commendatory Retirement Letter for [redacted]

1. Attached for your signature is a commendatory letter for [redacted] who plans to retire from the Agency 25 September 1961 under the optional provisions of the Civil Service Retirement Act.

2. [redacted] who is sixty-four years old, entered on duty 23 January 1953 with the Personnel Office and is now Information Receptionist, GS-4, Office of Security. Prior to her Agency service, [redacted] was employed by the General Accounting Office and the War Department. She has over fifteen years of Federal service.

3. The Office of Security concurs in the writing of this letter.

[redacted]

Emmett D. Echols
Director of Personnel

Distribution:
0 & 1 - Addressee
1 - D/Pers
1 - C/BSD w/h
1 - Personnel File
1 - BCB Retirement w/h
1 - BCB Reader w/h

OP/BSD/[redacted]ap (13 September 1961)

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